



Burleson Opportunity Fund

A WORLD OF POSSIBILITIES

Handbook

2008-2009

*Approved by the
Burleson Opportunity Fund Board of Directors
September 17, 2008*

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Mission

Change the expectations of students, teachers and parents to include the idea that all Burleson high school graduates will have the opportunity to attain some form of higher education.

Purpose

To provide every graduate from the City of Burleson with the opportunity to attend post-secondary education with up to a 100% tuition and fees scholarship for term(s) and school(s) to be determined annually.

Application Procedures

All students are required to submit a Burleson Opportunity Fund application. The application is a one page form that is completed and returned by the appropriate due date during the student's graduating year. An application may be obtained in Burleson High School/Crossroads High School counseling office, Burleson High School/Crossroads High School main office, or downloaded online @ www.burlesonisd.net.

The application is used only to determine interest and eligibility in the scholarship. It is not based on academic or financial merit. Applications are to be submitted to the Burleson Opportunity Fund Scholarship Committee by the indicated due date.

Scholarship Acceptance

Once applications have been received, students who are eligible for the funds will be notified. Dependent on the availability of funds and eligibility, a letter of acceptance and other documents will be mailed to the student. Student contact information must always

be made available and up-to-date. All deadlines, including the application deadline, must be met in order to maintain eligibility for the scholarship.

Eligibility for the Burleson Opportunity Fund Scholarship

Students are eligible for the fund if they 1.) Meet all eligibility requirements (see below), & 2.) Meet all deadlines for submitting information.

Eligibility Requirements

1. All Burleson high school graduates which includes:
 - a. Graduates from any BISD high schools
 - i. Burleson High School
 - ii. Crossroads High School
 - b. Burleson residents graduating from an accredited private school
 - c. Burleson residents graduating from an accredited home school association
2. Be admitted to and enrolled in Hill College
3. Complete the FAFSA (Federal Application for Student Aid)
4. Submit all requested forms and documents to the appropriate person(s)

Scholarship Requirements

Once students are notified that they will receive the scholarship, they must fulfill the following scholarship requirements:

1. Enroll in 12-16 credit hours per regular semester (Fall and Spring)
2. Enroll in Student Orientation course during first semester (on-line or on-campus)
3. Earn credit in ALL enrolled courses
4. NOT drop more than one class during the entire life of the scholarship

5. Complete community service hours to be determined annually
6. Submit transcripts at the end of each semester to appropriate personnel
7. Keep all contact information updated
8. Assist the BOF in promoting the program and mentoring future students

Terms of the Fund

This scholarship program provides up to 32 credit hours of tuition and mandatory fees for post-secondary education at Hill College. The student must be a full time student taking 12 credit hours minimum and 16 credit hours maximum per semester. Students will also be required to participate in a Community Service Project and mentoring.

All funds will be paid directly to the educational institution. Any refunds due to the scholarship will be paid directly to The Burleson Opportunity Fund.

Exceptions

No exceptions to the above requirements will be allowed unless approved by The Burleson Opportunity Fund Board, the Scholarship Committee, or designee thereof.

BOF Board of Directors

The Burleson Opportunity Fund Board of Directors is governed by the approved bylaws.

BOF Scholarship Committee

The Scholarship Committee which typically consists of a staff member from each of the following:

Burleson Independent School District (“BOF Coordinator”)
City of Burleson
Hill College

Duties of the Burleson Opportunity Fund Scholarship Committee:

Determines eligible students
Meets monthly and/or as needed
Checks student progress/continued eligibility
Establishes and maintains data management system
Reports to Burleson Opportunity Fund Board of Directors
Adjusts application, selection, and eligibility processes, procedures, and due dates (as needed)
Completes other tasks as assigned by the BOF Board of Directors and/or Executive Committee

All information contained in this handbook is subject to change. Documents contained in this handbook are subject to change at any time and are not considered to be exhaustive of those that may be distributed. New or altered documents may be utilized which have not been published in this handbook.